

ST. ANTHONY SCHOOL LIBRARY CONTRACT

Dear Parents and Guardians:

St. Anthony School Teachers and Staff believe our library is a vital part of your student's success. Reading material in a variety of subjects and reading levels is available for check out. Your child will be instructed on how to properly care for and use the library books within the school library. However, there are occasions when an accident occurs where a book is lost, stolen, or becomes damaged. In the event that something of this nature should occur, you, as the child's parent/guardian will be responsible for the cost of the book/repair. It is the student's responsibility to make the librarian aware of ANY damage in a library book immediately, or the librarian will assume the student is responsible. Students will be made aware of the library book that they are being charged for. If by the end of the school year a student has not returned a checked out book, or paid for the book his/her final report card will be held and not released/published until the book is returned or payment has been made. A student will not be allowed to check out library books if he/she owes a book fine or has overdue books. Students will not be allowed to checkout library books unless this contract has been acknowledged by signing and dating the Signature/Consent Form.

By signing the Signature/Consent Form, the parent/guardian and student agree to obey all library rules.

- 1. Students in grades K-2 may check out one library book at a time. Students in grades 3-8 may check out two library books at any time.**
- 2. Students must return their currently checked out book prior to checking out a new library book.**
- 3. Students are not to write or draw in library books, tear pages or remove labels or barcodes.**
- 4. Students are responsible for any damage or loss, regardless of who caused it. It is the student's responsibility to take care of library books.**
- 5. Parents/guardians are responsible for paying for damage or replacement cost associated with library books checked out to the student.**

I/We have read, discussed and accept responsibility for books borrowed from the St. Anthony School Library.

I/We will sign the Signature/Consent Form page and return it to the school office.